

WATER SERVICE APPLICATION INFORMATION SHEET

Please note that the Water Authority can only accept applications for water service from the registered **property owner(s)** and the registered property owner(s) **must appear in person** when submitting the completed application form or their signatures on

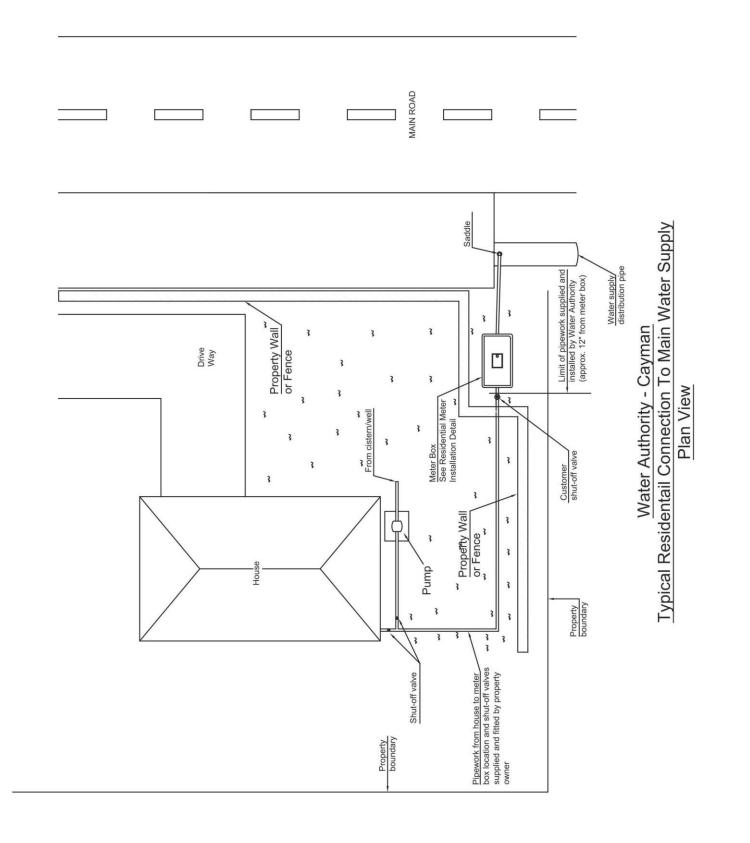
the form must be witnessed by a **Justice of the Peace or Notary Public**. Please complete and submit the Customer Service Application Form, along with the associated fees and documents, to the Water Authority Administrative Headquarters at 13G Red Gate Road, George Town, Grand Cayman, or 96 Cross Road, West End, Cayman Brac.

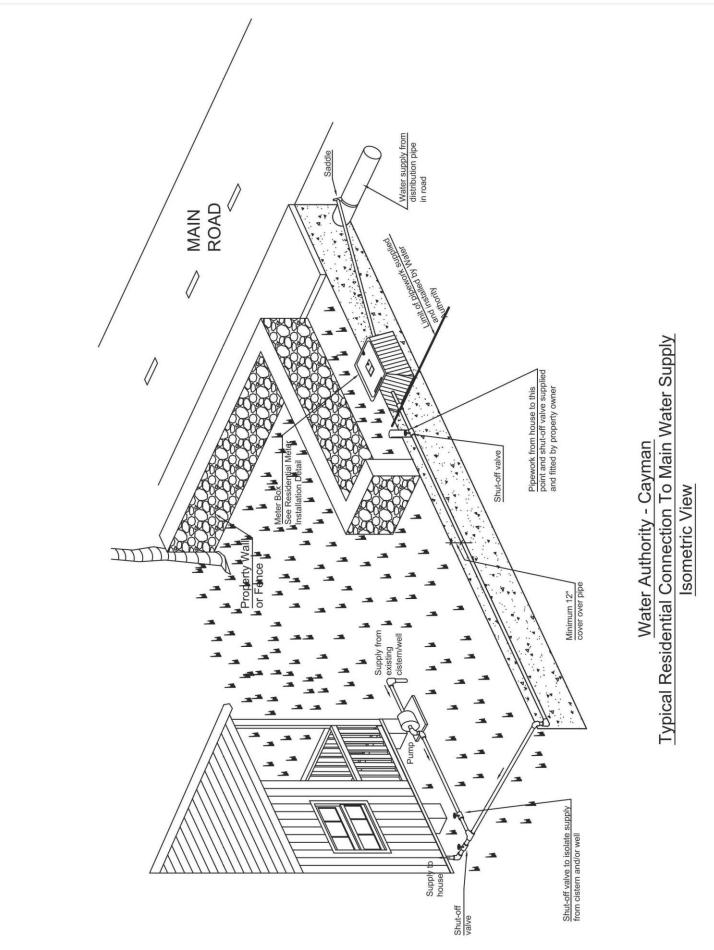
Required Submittals Checklists:			
INDIVIDUAL	Please note: only original documents or notarized		
Completed Customer Service Application Form	copies can be accepted with your application. A Customer Service Representative will make		
Identification (e.g. passport, driver's licence)	photocopies of your documents when you submit your		
Land Registry (less than 6 months old)	application and return the originals to you if necessary. Upon review of the application it may be determined		
Power of Attorney (if necessary)	that additional documents are required.		
New Service Connection fee (includes deposit)	COMPANY/ORGANISATION		
Existing Service Transfer fee	Completed Customer Service Application Form		
STRATA	Identification for each account signatory		
Completed Customer Service Application Form	(o g possport driver's lisense)		
Identification for each account signatory (e.g. passport, drive licence)	(e.g. passport, driver's licence) r's Land Registry (less than 6 months old)		
Land Registry (less than 6 months old)	Certificate of Incorporation and/or Certificate of		
Resolution	Good Standing		
List of authorised signatories/strata by-laws	Power of Attorney; and/or Corporate Resolution		
Personal Guarantees for each signatory (e.g. strata president	Personal Guarantees for each signatory		
	New Service Connection fee (includes deposit)		
New Service Connection fee (includes deposit)	Existing Service Transfer fee		
Existing Service Transfer fee			
After You Submit Your Application:	Register of Directors and Officers		

- A site inspection will be scheduled so that a Quality Assurance Inspector can determine where to place your water meter. The water meter must be situated within the property boundary of the service location and remain unobstructed by walls, fencing, etc. at all times. The Water Authority reserves the right to disconnect water service where direct access to the water meter has been restricted.
- 2. Once the location of the meter is decided, it is your responsibility to run a pipe to the agreed location. For an overview of a typical household connection, please see the attached isometric and plan diagrams.
- 3. After the pipe has been installed to the agreed-upon point, please contact your Customer Service Representative to schedule the installation.
- 4. Once the water meter is installed, your account will be activated automatically and account billing commenced.
- Please note that, if a meter connection is existing at the location and reconnection of service is being applied for, a **reconnection fee** will be charged (and deposit, if applicable). If service is being transferred, a **transfer fee** will be charged. No service connection charge is necessary for existing meter connections.

GRAND CAYMAN P.O. Box 1104 Grand Cayman KY1-1102 Cayman Islands Tel: (345) 949-2837 Fax: (345) 949-0094 Email info@waterauthority.ky www.waterauthority.ky CAYMAN BRAC P.O. Box 240 Cayman Brac KY2-2002 Cayman Islands Tel: (345) 948-1403 Fax: (345) 948-1404

Rev. 01 - June 2018





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CUSTOMER SERVICE APPLICATION FORM

Applicants(s) Information (All persons listed as owners of the proposed service location must complete and sign this form.)				
Surname/Company Name(s)	First Name(s)	Middle Initial(s)		
Applicant(s)'s Employer/Occupation	Applicant(s)'s Nationality			
Physical Address (House No. & Street Name)	Apartment/Suite	Block & Parcel No.		
Home Telephone No.	Work Telephone No.			
Mobile No.	E-mail			
Please select the service for which you are applying: Piped Water Trucked Water (Cayman Brac) Sewerage (West Bay Beach Sewerage System)				
Mailing Address	Location of Service (If diff	erent from physical address.)		
P.O.Box/Street Address	Physical Address (House N	lo. & Street Name)		
District/City/State	Apartment/Suite			
Country/Zip Code	Block & Parcel No.			
Choose a billing option: Postal Delivery E-Billing (You must be registered for Online Account Access to receive this service; see below.)				
Online Account Access Terms of Agreement: To access Online Account and E-Billing services, please read and complete the following Terms of Agreement.				
		(the Applicant(c)) the		
I,(the Applicant(s)), the				
undersigned, hereby release, indemnify and hold Water Authority—Cayman harmless from and against and and all				
claims, losses, cost and liabilities arising in any way from the execution of the above instructions. I understand that any false information provided in relation to this form may result in the immediate termination the services.				
Applicant(s)'s Signature	Date			
PLEASE CONTINUE FORM ON NEXT PAGE				

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Duplicate Billing		
Name	P.O.Box/Street Addres	SS

District/City/State

Country/Zip Code

Please read and complete the following Service Terms of Agreement:

Between the Water Authority - Cayman (the Authority) and _

____ (the Applicant(s)).

- The Applicant(s) shall ensure that all bills rendered are paid in full on or before the 21st day following the date on which the bill is issued. The Authority will add a late payment charge equal to 1.5 percent of the outstanding account balance to any account which is not paid on or before the 21st day following the date on which the bill is issued.
- 2. Payment of all deposits, connection fees, meter rental charges, sewerage charges, water usage charges and septage disposal charges are the exclusive responsibility of the Applicant.
- 3. Non-payment of any account on demand will result in the service being disconnected and only reconnected upon settlement of the outstanding account, all incidental charges incurred in relation to the outstanding account (including legal charges), payment of an additional deposit and an additional re/connection fee.
- 4. All customers shall pay a minimum monthly charge in order to maintain an active account and a continuity of supply. This charge is subject to change by regulation made by the Government.
- 5. The Applicant(s) hereby authorises the Authority to activate this service upon installation.
- 6. The Applicant(s) hereby authorises the Authority to disconnect other accounts which are held in the name of the undersigned, should the account become delinquent and payments become outstanding, thereunder.
- 7. All customers shall ensure that the Authority has unobstructed access to their water meter at all times. The Authority reserves the right to disconnect any account where access to the water meter has been restricted.
- 8. The Authority reserves the right to disconnect any account which in their opinion should be disconnected and further, to take an action against the applicant should there be any breach of this Agreement.
- 9. For Water Service Applicants, the Applicant(s) is solely responsible for all works done downstream of the outlet side of the water meter, and is solely responsible for any water lost through failure and/or damage of those works, regardless of whether the failure and/or damage was the fault of the Applicant or a third party.

,

(the Applicant(s)), state

that I have read and accept the terms attached to this Application, and understand the terms on which these services will be provided by the Authority. I also verify that the information provided in relation to this Application Form is true to the best of my knowledge and belief. I understand that any false information provided in relation to this Application Form may result in the immediate termination of the services.

Signature(s)

Date

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