

## SEWERAGE SERVICE APPLICATION INFORMATION SHEET

Please note that the Water Authority can only accept applications for water service from the registered **property owner(s)** and the registered property owner(s) **must appear in person** when submitting the completed application

form or their signatures on the form must be witnessed by a **Justice of the Peace or Notary Public**. Please complete and submit the Customer Service Application Form, along with the associated fees and documents, to the Water Authority Administrative Headquarters at 13G Red Gate Road, George Town, Grand Cayman, or 96 Cross Road, West End, Cayman Brac.

### **Required Submittals Checklists:**

INDIVIDUAL	Please note: only original documents or notarized
Completed Customer Service Application Form	copies can be accepted with your application. A
Identification (e.g. passport, driver's licence)	Customer Service Representative will make
Land Registry (less than 6 months old)	photocopies of your documents when you submit your application and return the originals to you if necessary.
Power of Attorney (if necessary)	application and retain the originals to you in necessary.
New Service Connection fee (includes deposit)	
Existing Service Transfer fee	
	Completed Customer Service Application Form
STRATA Completed Customer Service Application Form	Identification for each account signatory
Identification for each account signatory (e.g. passport, drive	er's (e.g. passport, driver's licence)
licence)	Land Registry (less than 6 months old)
Land Registry (less than 6 months old)	Certificate of Incorporation; or Certificate of
Resolution	Good Standing
List of authorised signatories/strata by-laws	Power of Attorney; and/or Corporate Resolution
Personal Guarantees for each signatory (e.g. strata president	t) Personal Guarantees for each signatory
New Service Connection fee (includes deposit)	New Service Connection fee (includes deposit)
Existing Service Transfer fee	Existing Service Transfer fee

#### If Applying for Sewerage Connection to a New Development:

- 1. Early in the planning process, the developers of new construction and/or new subdivisions are required to contact the Authority's Engineering Division by telephone at 345-949-2837 ext. 3000 or ext. 3001, or by email at engineering@waterauthority.ky to determine:
  - Approval of collection system design where applicable;
  - Site-specific connection requirements;
  - Any existing sewerage appurtenances on the property that must be marked to prevent damage (for which the developer would be held responsible) and;
  - Water Authority arrangements necessary to accommodate the connection (such as ordering materials, scheduling, pipe installation, etc.).
- 2. The Water Authority will make the final connection to the sewerage system and the developer is required to pay the cost of the connection.
- 3. Unauthorised connection to the Water Authority's sewer is illegal and offenders will be held liable for any damages as well as charged the estimated connection fee as if the connection was done by the Water Authority.

# Please note that, if a sewerage connection is existing at the location and reconnection of service is now being applied for, a **reconnection fee** will be charged and a deposit if applicable.

GRAND CAYMAN P.O. Box 1104 Grand Cayman KY1-1102 Cayman Islands Tel: (345) 949-2837 Fax: (345) 949-0094 Email info@waterauthority.ky www.waterauthority.ky



## CUSTOMER SERVICE APPLICATION FORM

Applicants(s) Information (All persons listed as owners of the	he proposed service location must complete and sign this form.)
Surname/Company Name(s)	First Name(s) Middle Initial(s)
Applicant(s)'s Employer/Occupation	Applicant(s)'s Nationality
Physical Address (House No. & Street Name)	Apartment/Suite Block & Parcel No.
Home Telephone No.	Work Telephone No.
Mobile No.	E-mail
Please select the service for which you are applying:         Piped Water         Trucked Water (Cayman B	Brac) Sewerage (West Bay Beach Sewerage System)
Mailing Address	<b>Location of Service</b> (If different from physical address.)
P.O.Box/Street Address District/City/State	Physical Address (House No. & Street Name) Apartment/Suite
Coutry/Zip Code	Block & Parcel No.
Choose a billing option: Postal Delivery E-Billing (You must be registed)	ered for Online Account Access to receive this service; see below.)
	ad and complete the following Terms of Agreement. Please note, only nline Account Access and E-Billing at this time.
claims, losses, cost and liabilities arising in any way fr any false information provided in relation to this form <b>Applicant(s)'s Signature</b>	(the Applicant(s)), the ater Authority—Cayman harmless from and against and and all rom the execution of the above instructions. I understand that m may result in the immediate termination the services. Date
	UE FORM ON NEXT PAGE
GRAND CAYMAN P.O. Box 1104 Grand Cayman KY1-1102 Cayman Islands To	el: (345) 949-2837 Fax: (345) 949-0094 Email info@waterauthority.ky www.waterauthority.ky

CAYMAN BRAC P.O. Box 240 Cayman Brac KY2-2002 Cayman Islands Tel: (345) 948-1403 Fax: (345) 948-1404

Name	P.O.Box/Street Address
District/City/State	Country/Zip Code

Between the Water Authority - Cayman (the Authority) and \_\_\_\_\_

\_ (the Applicant(s)).

- The Applicant(s) shall ensure that all bills rendered are paid in full on or before the 21st day following the date on which the bill is issued. The Authority will add a late payment charge equal to 1.5 percent of the outstanding account balance to any account which is not paid on or before the 21st day following the date on which the bill is issued.
- 2. Payment of all deposits, connection fees, meter rental charges, sewerage charges, water usage charges and septage disposal charges are the exclusive responsibility of the Applicant.
- 3. Non-payment of any account on demand will result in the service being disconnected and only reconnected upon settlement of the outstanding account, all incidental charges incurred in relation to the outstanding account (including legal charges), payment of an additional deposit and an additional re/connection fee.
- 4. All customers shall pay a minimum monthly charge in order to maintain an active account and a continuity of supply. This charge is subject to change by regulation made by the Government.
- 5. The Applicant(s) hereby authorises the Authority to activate this service upon installation.
- 6. The Applicant(s) hereby authorises the Authority to disconnect other accounts which are held in the name of the undersigned, should the account become delinquent and payments become outstanding, thereunder.
- 7. All customers shall ensure that the Authority has unobstructed access to their water meter at all times. The Authority reserves the right to disconnect any account where access to the water meter has been restricted.
- 8. The Authority reserves the right to disconnect any account which in their opinion should be disconnected and further, to take an action against the applicant should there be any breach of this Agreement.
- 9. For Water Service Applicants, the Applicant(s) is solely responsible for all works done downstream of the outlet side of the water meter, and is solely responsible for any water lost through failure and/or damage of those works, regardless of whether the failure and/or damage was the fault of the Applicant or a third party.

(the Applicant(s)), state

that I have read and accept the terms attached to this Application, and understand the terms on which these services will be provided by the Authority. I also verify that the information provided in relation to this Application Form is true to the best of my knowledge and belief. I understand that any false information provided in relation to this Application Form may result in the immediate termination of the services.

Signature(s)

Date

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